

BOARD MINUTES  
May 12, 2025

The Board of Education of Unified School District No. 273 met in regular session on Monday, May 12, 2025 at 5:30 P.M., at the Board of Education Office with the following members present: Joe File, Amber Krier, Kelsey Adams, Craig Cousland, Jacob Ludwig, Jonathan Stillwell and Tony Thompson. Also present were Jeff Travis, Superintendent; Tiffany Schroeder, Clerk; Janet Porter, Beloit Elementary School Principal; Christie Gerdes, Beloit Special Education Cooperative Director; and Cassie Kopsa, Beloit Special Education Cooperative Assistant Director.

President File called the meeting to order at 5:30 P.M.

Guests present were: Danny Henk and Brian Debey.

A motion was made by Thompson, seconded by Ludwig, to adopt the agenda with the following addition 1 c) Executive Session – Personnel. Motion carried: 7 Yeas, 0 Nays.

Thompson moved that the Board of Education go into executive session at 5:32 P.M. for the purpose of discussing personnel matters on non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 5:52 P.M. in this room with Christie Gerdes, Cassie Kopsa, Janet Porter and Jeff Travis remaining. The motion was seconded by Ludwig. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Krier, seconded by Adams, to approve the consent agenda with this motion, the following were approved:

Minutes April 14, 2025 Regular Board Meeting & April 25, 2025 Special Board Meeting;

Payment of Bills and Claims;

Approval of Revenue Journals;

Approval of BOE, BES and BJSBS Activity Funds;

Contracts:

Marissa Doll, Third Grade Teacher, Beloit Elementary School;

Mike Doll, Title 1/ELL Teacher, Beloit Elementary & Beloit Jr High School;

Samantha Kraft, Special Education Teacher, Lucas Elementary School;

Jeremy Roderick, Special Education Teacher, Beloit Elementary School;

Alexis Smith, Special Education Teacher, Beloit Elementary School;

Resignation:

Jennifer Scarrow, Paraeducator, Rock Hills Elementary School

Motion carried: 7 Yea, 0 Nays.

**BILLS**

**PAID APRIL 4, 2025:**

BlueCross BlueShield of KS

**PAID APRIL 15, 2025:**

7,811.40 USD #305 Heartland Early Ed

80.00

**PAID APRIL 21, 2025:**

		Christina Boyles	61.64
MG Trust	700.00	Breanna Brown	442.87
American Fidelity Assurance	139.70	Julia Budreau	84.42
American Fidelity Assurance Co	10,184.40	Bullseye, LLC	10,600.00
Meredith Johnson, Treasurer	530.00	Card Services	9,499.29
First National Bank & Trust	184,944.26	Central Valley Ag	1,112.80
Flex Made Easy - ACH	1,455.00	Dawn Chandler	431.37
Flex Made Easy	6,195.74	Jason Channell	31.98
Hollins and McVay, P.A.	374.54	Tammy Channell	206.65
Kansas Payment Center	558.00	City of Beloit	14,608.17
KPERS	53745.93	Laney Clark	160.80
KPERS-WAR	2438.93	Jana Coil	169.11
KPERS-Optional Life	509.99	Donna Conn	24.73
KPERS-Summer Optional Life	130.52	Linda S. Cox	525.28
KS Dept of Revenue	32228.69	Craig Home Care	307.50
KS Employ Security Fund	814.80	Crumbaker Oil & Feed, LLC	6,864.44
MASA Global	742.00	Culligan of Downs	94.00
Security Benefit Life Ins Co	850.00	Cunningham Fiber	1,596.20
Sun Life	12999.78	Carli Denning	214.40
Trustmark Voluntary Benefits	1772.70	Dollar General	44.70
USD 273 Health Reserve	120927.67	DS Busline, Inc	69,336.18
FTC-Fiduciary Trust Co of NH	1200.00	Ashley R. Eck	225.79
<b>Total</b>	<b>433442.65</b>	Rachel Ellenz	10.59
		Ron Elniff	1,336.65

**PAID APRIL 30, 2025:**

		Joelle Emerson	490.44
Ashley R. Eck	124.96	Ernie Williamson Music	119.00
Navia Benefit Solutions	200.00	Fire Alarm Specialist, Inc	125.00
BlueCross BlueShield of KS	146,389.20	Fouts Insurance Agency	5,750.00
<b>Total</b>	<b>146,714.16</b>	Geisler Roofing, Inc	75,750.91
		Emma Griffiths	45.00

**PAID MAY 12, 2025:**

		Michelle Hahn	333.92
Amanda Anderson	327.63	Britney Hauser	67.00
Autism-Products.com	102.96	Drew Herrington	40.20
Stacy Behrends	32.00	Hiserote Trash Removal	320.00
Beloit Elementary School	300.31	Bernetta Hlad	227.80
Beloit Jr-Sr High School	484.62	Elizabeth Holway	757.10
Beloit Medical Center, PA	720.00	Meagan Housh	95.81
Blade-Empire Publishing	44.50	HTK Architects	35,040.00
Boettcher Supply, Inc	863.86	Wayne Huggins	24.00
Books by the Bushel	524.80	Image Quest	228.97

Angela Isaac	75.04	Desiree Richards	663.30
Vicki Jackson Catering	1,500.00	Angela K. Ringler	290.11
Allison Johnson	82.41	Tabatha Rosproy	2,500.00
Jostens	568.95	SafeDefend, LLC	1,500.00
J.W. Pepper & Son, Inc	54.99	Salina Steel Supply, Inc	1,166.76
KS State School for Blind	300.00	Schendel Pest Control	360.00
KCCTE	130.00	Toni Schlaefli	26.80
Kansas Gas Service	2,481.10	Tyea Schlaefli	52.93
Sharon Kresin	347.66	Anna N. Schoen	103.85
Krier's Auto Parts, Inc	276.22	School Specialty	3,777.60
Jase Labertew	85.50	Tiffany Schroeder	13.00
Lathrop GPM, LLP	154.50	Casey Seyfert	482.40
Liberty Hardwoods, Inc	651.46	Brandon Smith	245.76
Matheson Tri-Gas, Inc	1,557.76	Solomon Valley Home Center	1,549.77
Denise A. Long	26.80	Stillwell Sales, LLC	275.00
Loving Guidance, LLC	3,920.00	Janelle Streit	691.44
Renee J. Mason, RPT	686.08	Subway	47.59
Amanda McGuire	771.71	Erin Suelter	632.48
Becky Byarlay-McQueen	812.04	Sunflower Restaurant Supply	81.80
Mid America Books	137.70	SVED	100.00
Bethany Mitchell	26.90	Darby Sweat	464.31
Courtney Moreland	64.99	Ramsey Solutions	1,259.40
Motor Mouth Therapy	4,540.00	Dawn Thomas	34.84
Marlene Nelson	261.30	Thompson's O.K. Tire, Inc	71.08
Nex-Tech Wireless	2,167.28	Lynne Thrun	65.77
Kansas One-Call System	21.28	Jeff Travis	716.85
OPAA!	72,242.59	Trojan Yearbook Account	1,395.00
Janet Parker	26.80	Vincent Truesdale	50,000.00
Brandy Paul	72.36	Uline	223.63
Pearson Clinical	510.15	USD 107 Rock Hills	1929.64
Pitney Bowes, Inc	308.22	Waconda Trader	36.00
Positive Promotions	2,025.21	Brianna Walter	121.94
Postmaster	1,626.00	Cay Wildfong	32.00
USPS	441.00	Anita Wirth	44.22
Prairie Fire Coffee	693.80	WoodRiver Energy, LLC	1,912.74
Providence Working Canine	460.61	Carlton Wright	96.00
Pur-O-Zone, Inc	53.92	Xerox Financial Services	3,613.21
Quill Corporation	1,114.56	Zachary's Ace Hardware	886.11
Ray's AppleMarket	2,687.92	<b>Total</b>	<b>423,331.05</b>
Reliance Standard	1,097.52		

<b>FUND SUMMARY:</b>		CAREER & POSTSECND ED	5,145.39
GENERAL FUND	134,727.74	GIFTS AND GRANTS	855.95
SUPPLEMENTAL GEN	1,818.29	HEALTH CARE RESERVE	1,097.52
CAPITAL OUTLAY	135,282.48	COOP SPECIAL ED	24,607.57
BOND CONSTRUCTION	35,040.00	MEDICAID	756.79
FOOD SERVICE	71,803.71	SMART START (MCPC)	8,873.99
PARENT EDUCATION FUND	3,321.62	<b>TOTAL</b>	<b>423,331.05</b>

The Superintendent explained that, due to the time constraints during the board meeting, his report would be provided in written form and distributed to all board members as well as anyone who requests a copy.

The superintendent gave an update on the school bond. Mr. Travis explained the change in the drop ceiling at the elementary school. There will soon be a local contractor bid summit.

The superintendent updated the school board members regarding the track and field. The field will be ready for the first home game scheduled September 19, 2025. There has been an abundant amount of aggregate rock already delivered. It is the district's plan to close the stadium to the public after the 8-man All-Star game. St John's School will be getting the visitor bleachers after the league track meet but before the 8-man All-Star game. Stillwell will be repairing the wall at the stadium.

A motion was made by Stillwell, seconded by Cousland, to approve the special education ESY contracts as presented. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Krier, seconded by Thompson, to approve the driver's education contracts as presented. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Ludwig, seconded by Stillwell, to approve the Instructional Coach job description. Motion carried: 7 Yeas, 0 Nays.

Thompson made a motion to approve the Certified Staff recommendations for the 2025-26 school year as presented. Ludwig seconded the motion. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Adams seconded by Krier, to approve the Supplemental Duty contracts as presented. Motion carried: 7 Yeas, 0 Nays.

Thompson made a motion to approve the Salary and Wage increase of \$1,200 on the base of the salary schedule and an increase of 2.25% for those not on the salary schedule. This will increase the base salary to \$43,375. Stillwell seconded the motion. Motion carried: 6 Yeas, 0 Nays with Craig Cousland abstaining.

A motion was made by Ludwig, seconded by Stillwell, that the meeting adjourn. Meeting adjourned at 6:17 P.M. Motion carried: 7 Yeas, 0 Nays.

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President, Board of Education

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Clerk, Board of Education